FEEDBACK POLICY

KGiSL Institute of Technology

KGISL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi; Affiliated to Anna University, Chennai)

365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.
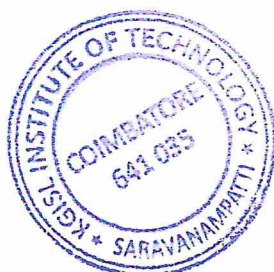
Feedback Policy

We at KGiSL Institute of Technology (KGiSL) understand that the educational system that is in place in the institution needs continuous fine-tuning and improvement. This is carried out through a well-documented feedback process. The feedback process takes suggestions and evaluation from various stakeholders like Students, Faculty Members, Alumni and Employers on specific questions regard to academic performance and institution ambience.
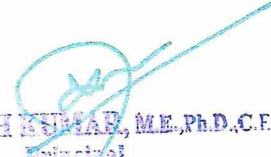
Feedbacks are obtained through questionnaires from all stakeholders and once it is completed, the responses are compiled and analyzed. For the suggestions received from stakeholders appropriate actions are taken and documented. The stakeholder questionnaires are reviewed annually and revised if needed.

Feedback Process	*Remarks*
Feedback collection	Through a questionnaire, questions related to academics and institution ambience; collected through online and offline mode
In-charge for collecting Feedback	Head of the Department
Frequency for feedback collection	Once in a year
Metrics and weightage used	Metrics and weightage 4- Excellent 3- Good 2-Satisfactory 1- Poor
Target	80% Excellent and Good
Action Taken/Corrective measures taken	Below 80% and suggestions provided in comments

Stakeholders are asked to complete the feedback questionnaire providing their response to various questions as Excellent, Good, Satisfactory or Poor. Some of the stakeholders may also give their suggestions. The responses received from stakeholders are then compiled and analyzed. Stakeholder- specific reports are generated and reviewed during meetings attended by the Principal, Faculty members, IQAC coordinator and management representatives.

For each questions, a target is established before feedback collection. The consolidated report of all stakeholders and their suggestions are forwarded to the IQAC, which then implement the corrective measures required for the questions whose responses fall below the target.

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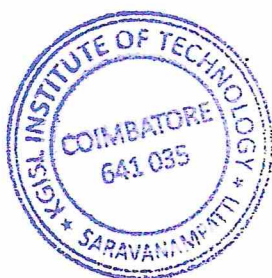
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The corrective measures can be in terms of

- Arranging for more industry related training by Placement and Training department
- Conducting Add-on programs to support student development
- Encouraging students to take up specific courses in NPTEL, COURERA and MOOC platforms to enhance their knowledge and skills
- Arranging Industrial Visits to get industry exposure
- Writing to ANNA University for inclusion of topics/portions related to current technology
- Providing additional coaching classes for academically weak students to perform better in analytical type courses and to produce better results in ANNA University examinations

Any other specific measures can also be considered depending on the merit of the suggestion and response.

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