



INTERNAL QUALITY ASSURANCE CELL

Circular

Date: 18-04-2022

The First Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 will be on **23-04-2022** at 10:00 AM in KiTE Board Room. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. Review the Academic Calendar for 2022-23**ODD** semesters
3. Governing Council Meeting & Other statutory committee meetings
4. Class Committee meetings and Tutor Ward Meetings
5. Accreditation – NAAC and NBA for ECE and CSE programs
6. OBE practice for CSBS, AI&DS, MECH, MBA
7. Faculty and students participation in various events
8. Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools
9. Increasing academic performance – Slow learner / advanced learner initiatives, increasing the number of university ranks.
10. Faculty Activities and Achievements
11. R&D Activities
12. Review the activities
 - a. Value Added Courses and Certificate Courses
 - b. NPTEL and Coursera courses
 - c. IIPC activities
 - d. Alumni Activities
 - e. Outreach and extension activities
 - f. Co –curricular and extracurricular activities -organized and participated
 - g. Training and Placement Activities
 - h. Academic and Administrative activities by IQAC



KGiSL Institute of Technology

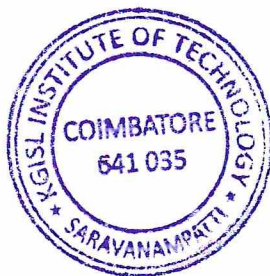
KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



13. Implementation of e-governance for various academic and administrative activities
14. Formulation of academic and administrative committees
15. Scheduling of Academic and Administrative Audits
16. Formulation of Standard operating practices / guidelines
17. Feedback – Course end survey / Student Feedback on Faculty / Graduate End Survey
18. Performance Appraisal System – QIP and PIP
19. Scholarship schemes

Director - IQAC



Chairperson

Dr. M.SELVAM, ME., PhD.
Principal

KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035

Copy to:

1. CEO – KiTE
2. Governing Council
3. Professor/ HODs – to be circulated to all faculty members
4. All IQAC Committee members
5. File





KGI SL Institute of Technology

KGI SL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGI SL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



List of IQAC Committee members are as follows:

S.No	Name and Designation	Occupation
1.	Dr. Selvam M. <i>Principal</i>	Chairperson
2.	Dr. Raj Kumar N. <i>Secretary</i>	Members from Management
3.	Mr. Ramakrishnan G. <i>Sr. Manager, KGI SL Trust</i> Mr. Manikandan D. <i>Administrative Officer</i>	Senior Administrative Officer
4.	Mr. Jayakanthan S. <i>Secretary,</i> <i>Vidiyal Social Welfare Trust,</i> <i>Punjai Pulampatty,</i> <i>Sathyamangalam</i>	Nominee - Local Society Representative
5.	Mr. Sedhuram M. <i>Sr. Software Engineer,</i> <i>Verizon India, Chennai (Batch: 2012-2016)</i>	Nominee – Student Alumni
6.	Mr. Gowtham Siddarth G. <i>Managing Director,</i> <i>Linga Agri Trading and Machinery Pvt. Ltd.</i> <i>Coimbatore – 641 103</i>	Nominee – Industrialist
7.	Mr. Thangaraj D. <i>Superintendent of GST & Central Excise,</i> <i>Office of the Commissioner of GST & Central Excise,</i> <i>Tirupur – 641 603</i> <i>(Parent of Mr. Akshan. T, IV Yr. – IT Dept.)</i>	Nominee – Stakeholder (Parent)
8.	Mr. Vishnu T.U. <i>Founder & CEO,</i> <i>Machenn Innovations,</i> <i>Ganapathy, Coimbatore – 641 006</i>	Nominee – Employer
9.	Dr. Suresh Kumar S. <i>Vice Principal</i> Ms. Suganya T. <i>Assistant Professor & Head I/C, AI & DS</i> Mr. Senthil J. <i>Assistant Professor & Head I/C, CSBS</i> Dr. Thenmozhi T. <i>Professor & Head, CSE</i> Mr. Srinivas Prabhu R. <i>Assistant Professor & Head, CIVIL</i> Dr. Venkatesh C. <i>Professor & Head, ECE</i> Dr. Sankar Ram N. <i>Professor & Head, IT</i> Dr. Senthil Kumar K.G. <i>Professor & Head, MBA</i> Dr. Venugopal T.	Members faculty - HoDs Associate Professors Assistant Professors



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



	<i>Associate Professor & Head, MECH</i> Dr. Kathiravan N. <i>Dean, S&H</i> Dr. Vignesh Kumar P. <i>Professor & Head, S&H</i> Dr. Vimal Kumar S. <i>Associate Professor, S&H</i>	
12.	Mr. DarshanSeshathri K.S. <i>III Yr. B.Tech: AI & DS (Batch: 2020-2024)</i>	Nominee – Student
13.	Dr. Suresh Kumar S. <i>Director - IQAC</i>	Director - IQAC



Date: 25-04-2022

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

The First Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held **23-04-2022** at 10:00 AM in KiTE Board Room, with the following agenda items being discussed.

Meeting Agenda:

1. Review of previous minutes of meeting
2. Review the Academic Calendar for 2022-23 **ODD** semesters
3. Governing Council Meeting & Other statutory committee meetings
4. Class Committee meetings and Tutor Ward Meetings
5. Accreditation – NAAC and NBA for ECE and CSE programs
6. OBE practice for CSBS, AI&DS, MECH, MBA
7. Faculty and students participation in various events
8. Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools
9. Increasing academic performance – Slow learner / advanced learner initiatives, increasing the number of university ranks.
10. Faculty Activities and Achievements
11. R&D Activities
12. Review the activities
 - a. Value Added Courses and Certificate Courses
 - b. NPTEL and Coursera courses
 - c. IIPC activities
 - d. Alumni Activities
 - e. Outreach and extension activities
 - f. Co –curricular and extracurricular activities -organized and participated
 - g. Training and Placement Activities
 - h. Academic and Administrative activities by IQAC



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



13. Implementation of e-governance for various academic and administrative activities
14. Formulation of academic and administrative committees
15. Scheduling of Academic and Administrative Audits
16. Formulation of Standard operating practices / guidelines
17. Feedback – Course end survey / Student Feedback on Faculty / Graduate End Survey
18. Performance Appraisal System – QIP and PIP
19. Scholarship schemes



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



Points that were discussed:

- The Chairperson reviewed the action taken on the previous meeting minutes.
- The chairperson reviewed the institution's Academic Calendar for the odd semester of 2022-23.
- Reviewed the schedule for Governing Council meeting and other statutory council meeting like:
- The committee stressed the need to conduct Class Committee Meetings and Tutor Ward Meetings with students, following university norms, in order to gather feedback for future improvements.
- Reviewed the NBA accreditation process for ECE and CSE programs.
- Implementation of OBE practice – AI&DS, CSBS, Mechanical and MBA Programs.
- Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools.
- Reviewed the faculty participation in Seminar / Workshops / Conferences / FDPs / Competitions / Journal Publications / IPR / Proposals Submitted / Granted from various funded agencies.
- Awards and recognition of faculty and students.
- Reviewed the student's participation in Seminar / Workshops / Conferences / Hackathons / Competitions / Journal Publications / co-curricular and extra-curricular activities.
- Reviewed the activities – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools.
- Reviewed the implementation of slow learner and advanced learner activities after conduction of IA1 / IA2 / Model assessments. Also, the initiatives for promoting advanced learners during annual day.
- Reviewed the R&D activities
- Reviewed the following activities :
 - Value Added Courses and Certificate Courses
 - NPTEL & Coursera courses certificate completion – faculty and students
 - IIPC activities – MOUs signed, IV / IPT / Internships organized.
 - Alumni activities
 - Outreach and extension activities pertaining to rural social welfare operations.
 - Co –curricular and extracurricular activities
 - Training & Placement Activities
 - Other Academic & Administrative activities



KGiSL Institute of Technology

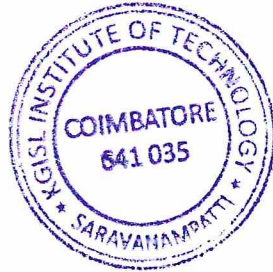
KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



- Implementation of e-governance for various academic and administrative activities
- Formulation of academic and administrative committees for AY 2022-23
- Review of Academic Audits


Director - IQAC




Chairperson

Dr. M.SELVAM, ME., PhD.
Principal
KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035

Copy to:

1. CEO – KiTE
2. Governing Council
3. Professor/ HODs – to be circulated to all faculty members
4. All IQAC Committee members
5. File



KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



List of IQAC Committee members are as follows:

S.No	Name and Designation	Occupation	Signature
1.	Dr. Selvam M. <i>Principal</i>	Chairperson	
2.	Dr. Raj Kumar N. <i>Secretary</i>	Members from Management	
3.	Mr. Ramakrishnan G. <i>Sr. Manager, KGiSL Trust</i> Mr. Manikandan D. <i>Administrative Officer</i>	Senior Administrative Officer	
4.	Mr. Jayakanthan S. <i>Secretary,</i> <i>Vidiyal Social Welfare Trust,</i> <i>Punjai Pulampatty,</i> <i>Sathyamangalam</i>	Nominee - Local Society Representative	
5.	Mr. Sedhuram M. <i>Sr. Software Engineer,</i> <i>Verizon India, Chennai (Batch: 2012-2016)</i>	Nominee – Student Alumni	
6.	Mr. Gowtham Siddarth G. <i>Managing Director,</i> <i>Linga Agri Trading and Machinery Pvt. Ltd.</i> <i>Coimbatore – 641 103</i>	Nominee – Industrialist	
7.	Mr. Thangaraj D. <i>Superintendent of GST & Central Excise,</i> <i>Office of the Commissioner of GST & Central Excise,</i> <i>Tirupur – 641 603</i> <i>(Parent of Mr. Akshan. T, IV Yr. – IT Dept.)</i>	Nominee – Stakeholder (Parent)	
8.	Mr. Vishnu T.U. <i>Founder & CEO,</i> <i>Machenn Innovations,</i> <i>Ganapathy, Coimbatore – 641 006</i>	Nominee – Employer	
9.	Dr. Suresh Kumar S. <i>Vice Principal</i> Ms. Suganya T. <i>Assistant Professor & Head I/C, AI & DS</i> Mr. Senthil J. <i>Assistant Professor & Head I/C, CSBS</i> Dr. Thenmozhi T. <i>Professor & Head, CSE</i> Mr. Srinivas Prabhu R. <i>Assistant Professor & Head, CIVIL</i> Dr. Venkatesh C. <i>Professor & Head, ECE</i> Dr. Sankar Ram N. <i>Professor & Head, IT</i> Dr. Senthil Kumar K.G.	Members faculty - HoDs Associate Professors Assistant Professors	



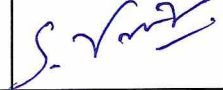

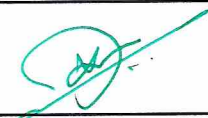


KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



	<p>Professor & Head, MBA Dr. Venugopal T. Associate Professor & Head, MECH Dr. Kathiravan N. Dean, S&H Dr. Vignesh Kumar P. Professor & Head, S&H Dr. Vimal Kumar S. Associate Professor, S&H</p>		  
12.	<p>Mr. DarshanSeshathri K.S. III Yr. B.Tech: AI & DS (Batch: 2020-2024)</p>	Nominee – Student	
13.	<p>Dr. Suresh Kumar S. Director - IQAC</p>	Director - IQAC	



KITE

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



ACTION TAKEN REPORT

Feed Back	Action Taken
<ul style="list-style-type: none"> Governing Council meeting and other statutory council meeting 	<ul style="list-style-type: none"> a. Anti-Ragging Committee – Formulation of working committee and its action plan b. Grievance Redressal Committee – Formulation of working committee and its action plan c. Internal Compliance Committee – Formulation of working committee and its action plan d. Discipline & Enquire Committee – Formulation of working committee and its action plan e. SC/ST Committee – Formulation of working committee and its action plan
<ul style="list-style-type: none"> NBA accreditation process for ECE and CSE programs 	<ul style="list-style-type: none"> a. Formulation of Working committee - Completed b. Pre-qualifier submission – In-progress c. SAR Submission – In-progress d. Peer team visit– In-progress
<ul style="list-style-type: none"> Implementation of OBE practice – AI&DS, CSBS, Mechanical and MBA Programs 	<ul style="list-style-type: none"> a. Articulation of Department Vision and Mission, PEO, PSO / PO statements b. Articulation of Course Outcomes – theory and Laboratory courses c. Conduction of DAAC and PAC committee meetings
<ul style="list-style-type: none"> Faculty events organized and attended 	<ul style="list-style-type: none"> a. Programs attended by faculty -31 b. IIC Program on IPR 2 c. Research Methodology – 2 d. Entrepreneurship -6
<ul style="list-style-type: none"> Students participation 	<ul style="list-style-type: none"> a. 146 students participated various events like Hackathons, Technical events, Conferences etc.
<ul style="list-style-type: none"> R&D activities 	<ul style="list-style-type: none"> a. The institute is providing financial assistance to the faculty members who are publishing journals, Books and patents according to the reputation of the publishing authority. This has been clearly circulated through HR policy of the institute. b. Institution h-index – 13



KGiSL Institute of Technology

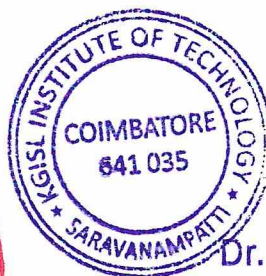
KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



• Value Added Courses and Certificate Courses	a. Advanced Technology in HVAC Design b. IT System Business Analysis c. Neural Networks and Deep Learning d. Introduction to Duckers
• NPTEL & Coursera courses certificate completion – faculty and students	a. 1800 Students completed coursera Certification b. 45 Faculty completed coursera/NPTEL Certification
• IIPC activities – MOUs signed, IV /IPT /Internships organized.	a. Collaboration -5 b. Activities - 8
• Alumni activities	a. Formulation of working committee – In-progress b. Formulation of Alumni by-laws - In-progress c. Establishment of Alumni main chapter – In-progress d. Alumni Chapter Registration – In-progress
• Outreach and extension activities pertaining to rural social welfare operations.	a. Outreach Activities - 12 (NSS -5, NCC-4, YRC -2, ISR-2) b. Numbers of Awards and Recognitions -1
• Implementation of e-governance for various academic and administrative activities	a. Student Admission and Support - e-campus b. SMS to Parents – e-campus c. Online Grievance Redressal
• Scheduling of Academic Audits	a. Intra Departmental Audit I b. Intra Departmental Audit II c. Inter Departmental Audit I
• Feedback collected and action taken from following stake holders	a. Student Feedback b. Faculty Feedback

Director - IQAC



Chairperson

Dr. M.SELVAM, ME., PhD.
Principal

KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035