



INTERNAL QUALITY ASSURANCE CELL

Circular

Date: 08-10-2022

The second Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 will be on **15-10-2022** at 10:00 AM in KiTE Board Room. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. Review the Academic Calendar for 2022-23 **EVEN** semesters
3. Class Committee meetings and Tutor Ward Meetings
4. Accreditation – NAAC and NBA for ECE and CSE programs
5. OBE practice for CSBS, AI&DS, MECH, MBA
6. Faculty and students participation in Conferences
7. Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools
8. Increasing academic performance – Slow learner / advanced learner initiatives, increasing the number of university ranks.
9. Faculty Activities and Achievements
10. R&D Activities
11. Review the activities
 - a. Value Added Courses and Certificate Courses
 - b. NPTEL and Coursera courses
 - c. IIPC activities
 - d. Alumni Activities
 - e. Outreach and extension activities
 - f. Co –curricular and extracurricular activities -organized and participated
 - g. Training and Placement Activities
 - h. Academic and Administrative activities by IQAC
12. Implementation of e-governance for various academic and administrative activities
13. Scheduling of Academic and Administrative Audits




KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



14. Formulation of Standard operating practices / guidelines

15. Feedback – Course end survey / Student Feedback on Faculty / Graduate End Survey


Director - IQAC

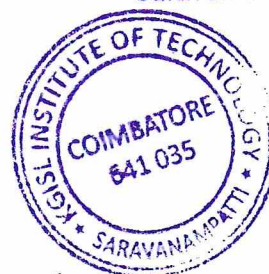

Chairperson

Dr.B.Shreeram, M.E., Ph.D.
Director - IQAC
KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035

Dr. M.SELVAM, ME., PhD.
Principal
KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035

Copy to:

1. CEO – KiTE
2. Governing Council
3. Professor/ HODs – to be circulated to all faculty members
4. All IQAC Committee members
5. File





KGISL Institute of Technology

KGISL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



List of IQAC Committee members are as follows:

S.No	Name and Designation	Occupation
1.	Dr. Selvam M. <i>Principal</i>	Chairperson
2.	Dr. Raj Kumar N. <i>Secretary</i>	Members from Management
3.	Mr. Ramakrishnan G. <i>Sr. Manager, KGISL Trust</i> Mr. Manikandan D. <i>Administrative Officer</i>	Senior Administrative Officer
4.	Mr. Jayakanthan S. <i>Secretary,</i> <i>Vidiyal Social Welfare Trust,</i> <i>Punjai Pulampatty,</i> <i>Sathyamangalam</i>	Nominee - Local Society Representative
5.	Mr. Sedhuram M. <i>Sr. Software Engineer,</i> <i>Verizon India, Chennai (Batch: 2012-2016)</i>	Nominee – Student Alumni
6.	Mr. Gowtham Siddarth G. <i>Managing Director,</i> <i>Linga Agri Trading and Machinery Pvt. Ltd.</i> <i>Coimbatore – 641 103</i>	Nominee – Industrialist
7.	Mr. Thangaraj D. <i>Superintendent of GST & Central Excise,</i> <i>Office of the Commissioner of GST & Central Excise,</i> <i>Tirupur – 641 603</i> <i>(Parent of Mr. Akshan. T, IV Yr. – IT Dept.)</i>	Nominee – Stakeholder (Parent)
8.	Mr. Vishnu T.U. <i>Founder & CEO,</i> <i>Machenn Innovations,</i> <i>Ganapathy, Coimbatore – 641 006</i>	Nominee – Employer
9.	Dr. Suresh Kumar S. <i>Vice Principal</i> Ms. Suganya T. <i>Assistant Professor & Head I/C, AI & DS</i> Mr. Senthil J. <i>Assistant Professor & Head I/C, CSBS</i> Dr. Thenmozhi T. <i>Professor & Head, CSE</i> Mr. Srinivas Prabhu R. <i>Assistant Professor & Head, CIVIL</i> Dr. Venkatesh C. <i>Professor & Head, ECE</i> Dr. Sankar Ram N. <i>Professor & Head, IT</i> Dr. Senthil Kumar K.G. <i>Professor & Head, MBA</i>	Members faculty - HoDs Associate Professors Assistant Professors



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



	Dr. Venugopal T. <i>Associate Professor & Head, MECH</i> Dr. Kathiravan N. <i>Dean, S&H</i> Dr. Vignesh Kumar P. <i>Professor & Head, S&H</i> Dr. Vimal Kumar S. <i>Associate Professor, S&H</i>	
12.	Mr. DarshanSeshathri K.S. <i>III Yr. B.Tech: AI & DS (Batch: 2020-2024)</i>	Nominee – Student
13.	Dr. Shreeram B. <i>Director - IQAC</i>	Director - IQAC



Date: 17-10-2022

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

The second Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2022-2023 was held **15-10-2022** at 10:00 AM in KiTE Board Room, with the following agenda items being discussed.

Meeting Agenda:

1. Review of previous minutes of meeting
2. Review the Academic Calendar for 2022-23 **EVEN** semesters
3. Class Committee meetings and Tutor Ward Meetings
4. Accreditation – NAAC and NBA for ECE and CSE programs
5. OBE practice for CSBS, AI&DS, MECH, MBA
6. Faculty and students participation in various events
7. Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools
8. Increasing academic performance – Slow learner / advanced learner initiatives, increasing the number of university ranks.
9. Faculty Activities and Achievements
10. R&D Activities
11. Review the activities
 - a. Value Added Courses and Certificate Courses
 - b. NPTEL and Coursera courses
 - c. IIPC activities
 - d. Alumni Activities
 - e. Outreach and extension activities
 - f. Co –curricular and extracurricular activities -organized and participated
 - g. Training and Placement Activities
 - h. Academic and Administrative activities by IQAC



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



-
12. Implementation of e-governance for various academic and administrative activities
 13. Scheduling of Academic and Administrative Audits
 14. Formulation of Standard operating practices / guidelines
 15. Feedback – Course end survey / Student Feedback on Faculty / Graduate End Survey



Points that were discussed:

- The Chairman reviewed the action taken on the previous meeting minutes
- The chairperson reviewed the institution's Academic Calendar for the odd semester of 2022-23.
- Reviewed the NBA accreditation process for ECE and CSE programs
- Implementation of OBE practice – AI&DS, CSBS, Mechanical and MBA Programs
- Reviewed the NAAC accreditation process
- Reviewed the faculty participation in Seminar / Workshops / Conferences / FDPs / Competitions / Journal Publications / IPR / Proposals Submitted / Granted from various funded agencies
- Awards and recognition of faculty and students
- Reviewed the student's participation in Seminar / Workshops / Conferences / Hackathons / Competitions / Journal Publications / co-curricular and extra-curricular activities.
- Reviewed the activities – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools
- Reviewed the implementation of slow learner and advanced learner activities after conduction of IA1 / IA2 / Model assessments. Also, the initiatives for promoting advanced learners during annual day.
- The committee mandated that the HoDs certify that faculty members have completed their respective theory and practical subjects in accordance with university criteria, and keep a record of this in their course files on a regular basis.
- Reviewed the R&D activities:
 - Journal / Conference publications
 - Patents filled / granted
 - Project Proposals submitted / received
 - Events Proposals submitted / received
- Reviewed the following activities :
 - Value Added Courses and Certificate Courses
 - NPTEL & Coursera courses certificate completion – faculty and students
 - IIPC activities – MOUs signed, IV / IPT / Internships organized.
 - Alumni Cell activities
 - Outreach and extension activities pertaining to rural social welfare operations.



- Co –curricular and extracurricular activities
- Training & Placement Activities and
- Other Academic & Administrative activities
- Implementation of e-governance for various academic and administrative activities
- Scheduling of Academic and Administrative Audits
- Formulation of Standard operating practices / guidelines
 - For CCM / TWM meetings
 - Pedagogical Practices
 - Project work
- The committee directed professors to adopt new teaching approaches in their courses, with the aim of obtaining corrective action report for future enhancement in T&L practices.
- Reviewed the Quality Improvement Plan and Performance Improvement Plan proposed based on performance appraisal system.
- The principal urged all HODs to focus on the implementation of the Choice Based Credit System (CBCS) with a new curriculum and syllabus for the academic year 2022-2023, as per the regulations of 2021.
- The committee insisted on conducting regular Parents-Teachers Meetings.
- The committee instructed the HODs to encourage students in their departments to complete their project work on time and follow the evaluation procedure.
- The committee has mandated that professors adopt new teaching approaches to enhance students' learning capacities in their courses.
- The HODs were instructed by the committee to promote their respective faculties' participation in various Faculty Development Programs.
- The committee directed the HODs to ensure that the faculties have completed their Theory and Practical subjects as per the university criteria, and to maintain a record of this in their course files regularly.
- The committee has stressed the need to conduct regular Parents Teachers Meetings.
- The IQAC coordinator insisted on conducting all tests and exams according to the academic calendar and updating the web portal data inputs on time, in compliance with university circulars and regulations.



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



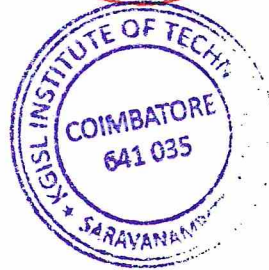
- The IQAC coordinator urged the training and placement cell to increase the number of on-campus placement drives by attracting more reputable organizations.
- At least one activity per year must be performed under the signed Memorandum of Understanding (MoU).

Director - IQAC

Dr. B. Shreeram, M.E., Ph.D.

Director - IQAC

KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035



Chairperson

Dr. M. SELVAM, M.E., Ph.D.

Principal

KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035



KGISL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGISL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



List of IQAC Committee members are as follows:

S.No	Name and Designation	Occupation	Signature
1.	Dr. Selvam M. <i>Principal</i>	Chairperson	
2.	Dr. Raj Kumar N. <i>Secretary</i>	Members from Management	
3.	Mr. Ramakrishnan G. <i>Sr. Manager, KGISL Trust</i> Mr. Manikandan D. <i>Administrative Officer</i>	Senior Administrative Officer	
4.	Mr. Jayakanthan S. <i>Secretary,</i> <i>Vidiyal Social Welfare Trust,</i> <i>Punjai Pulampatty,</i> <i>Sathyamangalam</i>	Nominee – Local Society Representative	
5.	Mr. Sedhuram M. <i>Sr. Software Engineer,</i> <i>Verizon India, Chennai (Batch: 2012-2016)</i>	Nominee – Student Alumni	
6.	Mr. Gowtham Siddarth G. <i>Managing Director,</i> <i>Linga Agri Trading and Machinery Pvt. Ltd.</i> <i>Coimbatore – 641 103</i>	Nominee – Industrialist	
7.	Mr. Thangaraj D. <i>Superintendent of GST & Central Excise,</i> <i>Office of the Commissioner of GST & Central Excise,</i> <i>Tirupur – 641 603</i> <i>(Parent of Mr. Akshan. T, IV Yr. – IT Dept.)</i>	Nominee – Stakeholder (Parent)	
8.	Mr. Vishnu T.U. <i>Founder & CEO,</i> <i>Machenn Innovations,</i> <i>Ganapathy, Coimbatore – 641 006</i>	Nominee – Employer	
9.	Dr. Suresh Kumar S. <i>Vice Principal</i> Ms. Suganya T. <i>Assistant Professor & Head I/C, AI & DS</i> Mr. Senthil J. <i>Assistant Professor & Head I/C, CSBS</i> Dr. Thenmozhi T. <i>Professor & Head, CSE</i> Mr. Srinivas Prabhu R. <i>Assistant Professor & Head, CIVIL</i> Dr. Venkatesh C. <i>Professor & Head, ECE</i> Dr. Sankar Ram N. <i>Professor & Head, IT</i> Dr. Senthil Kumar K.G.	Members faculty – HoDs Associate Professors Assistant Professors	



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



	<p>Professor & Head, MBA Dr. Venugopal T. Associate Professor & Head, MECH Dr. Kathiravan N. Dean, S&H Dr. Vignesh Kumar P. Professor & Head, S&H Dr. Vimal Kumar S. Associate Professor, S&H</p>		<p><i>[Signature]</i> N. Chinnappa P. Vignesh S. Vimal</p>
12.	<p>Mr. DarshanSeshathri K.S. III Yr. B.Tech: AI & DS (Batch: 2020-2024)</p>	Nominee – Student	<p><i>[Signature]</i></p>
13.	<p>Dr. Shreeram B. Director - IQAC</p>	Director - IQAC	<p><i>[Signature]</i></p>



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



ACTION TAKEN REPORT

Feed Back	Action Taken
<ul style="list-style-type: none"> NBA accreditation process for ECE and CSE programs 	<ul style="list-style-type: none"> a. Formulation of Working committee – Completed b. Pre-qualifier submission – Completed c. SAR Submission – Completed d. Peer team visit –In progress
<ul style="list-style-type: none"> Implementation of OBE practice – AI&DS, CSBS, Mechanical and MBA Programs 	<ul style="list-style-type: none"> a. Conduction of DAAC and PAC committee meetings for all programs – Completed b. Innovation in Teaching and Learning Process – Experiential Learning / Participative Learning / Problem Solving Methodology using ICT tools – Completed
<ul style="list-style-type: none"> NAAC Accreditation process 	<ul style="list-style-type: none"> a. Formulation of Working committee - Completed
<ul style="list-style-type: none"> Faculty events organized and attended 	<ul style="list-style-type: none"> a. Programs attended by faculty -72 b. IIC Program on IPR 5 c. Research Methodology – 5 d. Entrepreneurship -10
<ul style="list-style-type: none"> Students participation 	<ul style="list-style-type: none"> a. 388 students Participated various events like Hackathons, Technical events, Conferences etc.
<ul style="list-style-type: none"> Implementation of slow learner and advanced learner activities 	<ul style="list-style-type: none"> a. Remedial coaching conducted for slow learners after IA1, IA2 and Model Examinations b. Psychiatric Counselling conducted for identified candidates c. Special Coaching before University examination conducted d. Motivation to participate in Hackathons / National and International Conferences / Competitions / NPTEL and Coursera certifications e. Awards and recognitions in Annual Day for class / university toppers
<ul style="list-style-type: none"> R&D Activities 	<ul style="list-style-type: none"> a. Patents – 13 b. Books and Book Chapter -36 c. Journal Publications – 156 d. Conference Publications – 84 e. Number / Amount of grants received
<ul style="list-style-type: none"> Value Added Courses and Certificate Courses 	<ul style="list-style-type: none"> a. Web Technology b. Object Oriented Programming c. Cloud Computing
<ul style="list-style-type: none"> NPTEL & Coursera courses certificate completion – Faculty and Students 	<ul style="list-style-type: none"> a. 2794 Students completed coursera Certification b. 45 Faculty completed coursera/NPTEL Certification
<ul style="list-style-type: none"> IIPC activities – MOUs signed, IV /IPT /Internships organized. 	<ul style="list-style-type: none"> a. Collaboration -13 b. Activities - 15
<ul style="list-style-type: none"> Alumni Cell activities 	<ul style="list-style-type: none"> a. Formulation of working committee - Completed b. Formulation of Alumni by-laws



KGiSL Institute of Technology

KGiSL Institute of Technology

(Affiliated to ANNA University, Chennai and Approved by AICTE, New Delhi)
365, KGiSL Campus, Thudiyalur Road, Saravanampatti, Coimbatore – 641035.



	<ul style="list-style-type: none"> c. Establishment of Alumni main chapter d. Alumni Chapter Registration
<ul style="list-style-type: none"> • Outreach and extension activities pertaining to rural social welfare operations. 	<ul style="list-style-type: none"> a. Outreach Activities - 27 b. (NSS -10, NCC-9, YRC -4, ISR-4) c. Numbers of Awards and Recognitions -4
<ul style="list-style-type: none"> • Training & Placement 	<ul style="list-style-type: none"> a. 27 % students placed b. Average package of 3.00 LPA
<ul style="list-style-type: none"> • e-governance for various academic and administrative activities 	<ul style="list-style-type: none"> a. Administration –i-resource b. Student Admission and Support - e-campus c. SMS to Parents – e-campus d. Online Grievance Redressal e. LMS - Moodle
<ul style="list-style-type: none"> • Scheduling of Academic and Administrative Audits 	<ul style="list-style-type: none"> a. Intra Departmental Audit I b. Intra Departmental Audit II c. Inter Departmental / External Audit I
<ul style="list-style-type: none"> • Feedback collected and action taken from following stake holders 	<ul style="list-style-type: none"> a. Student Feedback b. Faculty Feedback c. Alumni Feedback d. Employer Feedback


Director - IQAC

Dr.B.Shreeram, M.E., Ph.D.
Director - IQAC
KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035




Chairperson

Dr. M.SELVAM, ME., Ph.D.
Principal
KGiSL Institute of Technology
Saravanampatti, Coimbatore - 641035

