

# KGiSL INSTITUTE OF TECHNOLOGY

(Managed by KGiSL Trust)

# KiTE

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Approved by AICTE -N0.06/03/TN/ENT/2008/79 &

Affiliated to Anna University, App. No. AU-CBE/AFFILIATION /NEW INSTITUTION/UG/17/2008-09 Dt. 09.07.2008)

KITE/PO/8C/GC/01/20-21/01

Date: 10.08.2020

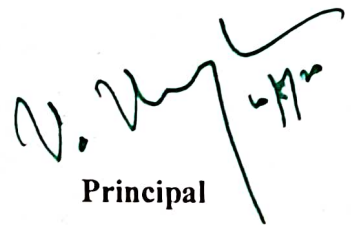
## Circular

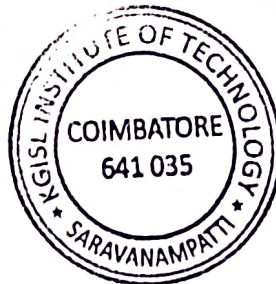
The 15<sup>th</sup> Governing Council Meeting is scheduled on 14.08.2020 (Friday) at 01.00 pm in Online Mode. All members are requested to attend the meeting.

Link: <https://meet.google.com/zac-otci-yhg>

## Agenda

1. Vision & Mission of the department and PEO of the Program
2. Quality of the Online classes conducted
3. Maintenance & Repair works in lab equipment
4. New courses & Quality Policy
5. Training and Placements
6. Proposal for new courses & co curricular activities

  
Principal



Dr.V.Vijaya Chamundeeswari, M.Tech., PhD.  
Principal  
KGiSL Institute of Technology  
Saravanampatti, Coimbatore - 641 035

Copy to:

1. GC Members

**KGiSL INSTITUTE OF TECHNOLOGY**  
**COIMBATORE-641035**

KITE/PO/8C/GC/01/20-21/02

Date: 14.08.2020

**Minutes of the Governing Council (GC) Meeting of KGiSL Institute of Technology held on**  
**14.08.2020 at 01.00 pm**

**Agenda**

The meeting was convened with the following agenda:

1. Vision & Mission of the department and PEO of the Program
2. Quality of the Online classes conducted
3. Maintenance & Repair works in lab equipment
4. New courses & Quality Policy
5. Training and Placements
6. Proposal for new courses & co curricular activities

**Members Present**

The following members attended the meeting:

S. No	Name	Present Position	Nomination / Position
1	Dr. Ashok Bakthavathsalam	Managing Trustee, KGiSL Trust, Coimbatore	Chairman
2	Dr. Ravichandran R	Secretary, KGiSL Educational Institutions, Coimbatore	Management
3	Dr. Vijaya Chamundeeswari V	Principal	Member Secretary
4	Dr.S.N.Deepa	Associate Professor Department of Electrical Engineering, Anna University, Chennai	University Nominee
5	Mr.Parthasarathi A	Industrialist – Director & EVP, Hirotec India, Coimbatore	Industrial Member
6	Dr. Suresh Kumar C	Industrialist – Vice President & R & D Director, Executive Vice-President R& D Director, KGBS, Coimbatore	Industrial Member
7	Dr. Ramachandran M	General Manager, Velan Valves India Pvt. Ltd. Coimbatore	Member
8	Dr.Suresh Kumar S	Vice-Principal, KGiSL Institute of Technology, Coimbatore	Member

The following points were discussed during the meeting and the minutes were recorded as below:

The Principal has formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Vision and Mission of the Institution was presented in the meeting.

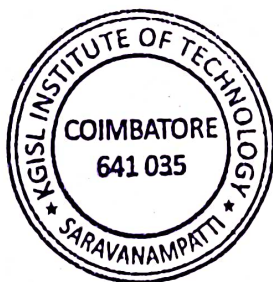
1. Department's Vision & Mission and PEO – Formation – Information to members.
2. The members insisted to ensure the publishing and dissemination of Vision & Mission of Institute and Department, and PEO of the programs to all stakeholders.
3. (a) Members analyzed the quality of the online classes being conducted.  
(b) Principal explained the innovative teaching methodologies adopted and various pedagogies for making online classes more engaging.  
(b) Principal explained about the need for OBE awareness program for all the faculty members.  
(c) Principal explained the process of conducting and monitoring the online classes.  
(d) Chairman appreciated the faculty members for their continued efforts in conducting online classes  
(e) Members suggested - providing wireless headsets to all the faculty members for conducting the online classes.  
(f) Chairman approved budget for procuring the head sets for all the faculty members.  
(g) Members suggested to go for ISO certification to ensure quality education.  
(h) Chairman directed Vice Principal to explore the possibility of applying ISO certification.  
RESOLVED that the college Governing Council reviewed and approved the IQAC initiatives including usage of pedagogy and OBE awareness programs for improving quality of teaching learning.
4. (a) Vice Principal brought the issue of maintaining the lab equipment – which are not in use for a long duration. He suggested - forming a team of faculty and non-teaching staff to take up the service and maintenance of machines during lock down period.  
(b) Chairman advised to take help of campus engineering team for the service & maintenance work.
5. (a) Principal suggested Dr.C.Suresh Kumar – to set up Centre of Excellence to promote the students skill set in the emerging fields.  
(b) Chairman directed Vice Principal to explore the possibility of creating CoE's in KITE.
4. (a) Members suggested to bring in a few UG/PG new courses as per AICTE policy.  
(b) After discussion, chairman directed Principal and Director to discuss on this and decide upon the name of the courses.  
(c) Finally, it is decided to start a management course in PG level (MBA) and to start a UG course – in B.Tech. CSBS and to increase in intake in B.Tech. AI & DS in the upcoming academic year


2021-22. As the norms doesn't permit to go for a new course, it is decided to reduce the intake of BE-Mechanical Engineering.

(d) Chairman approved to apply for the above courses in the next academic year.

5. RESOLVED that the college Governing Council reviewed and approved the listed initiatives recommended by IQAC on various academic and administrative activities.
  - a. Reviewed the activities of Placement and Training Cell
  - b. Reviewed the Curricular and extracurricular activities
  - c. Reviewed the – Academic & Administrative audit.
6. RESOLVED that the college Governing Council reviewed the Results of Anna University, Chennai Examinations held during NOV/DEC 2019.
7. RESOLVED that the college Governing Council ratified the appointments of the Teaching, Non-Teaching and Administrative staff members.
8. RESOLVED the IQAC recommendation to intimate the identified R-2017 curriculum gaps to Anna University.
9. RESOLVED the activities carried out for the initiatives recommended by IQAC on various academic & administrative activities.
  - a. Establishment of MoU with various industry and corporate houses
  - b. Establishment of annual institutional activities like Hackathon and event on Robotics etc., to support knowledge enrichment.
  - c. Establishment of management information system for easy data retrieval and to avoid data redundancy.

Meeting concluded at 2.45 pm



  
**Dr. Ashok Bakthavathsalam**  
Managing Trustee, KGiSL Trust