

**MINUTES OF GOVERNING COUNCIL COMMITTEE MEETING**

**1.5.2019 – 10.30 am to 11.30 am**

Members Present:

Meeting Chaired by **Dr. B.Ashok**

1	Dr.B. Ashok	Managing Trustee	✓
2	Mrs. Divya Ashok	Trustee	✓
3	Dr.R. Ravichandran	Secretary	
4	Mr.P. Devaraj	Vice President – Infrastructure - KGISL	✓
5	Mr. M. Ramachandran	Member	✓
6	Dr.K.M. Senthilkumar	Academic Expert	✓
7	Dr.J. Jayanthi	DOT - Member	✓
8	Dr. R.Kandavel	AU – Member	✓
9	Dr.R.Rudramurthy	AICTE - Member	✓
10	Dr.D. Lakshmanan	Member Secretary	

**AGENDA (for the academic year 2019-20)**

- Introduction of New members
- NBA Work Progress
- Admission Strategy Analysis
- Anti Ragging
- Academic performance and result analysis
- Placement training & Activity
- Fund allocation for next year
- Functions and Events
- Faculty and Staff recruitment

**Introduction to the meeting :-**

- ❖ The honorable Chair person welcomed all the members of the Governing council.
- ❖ Member secretary thanked the three new members for their consent to be the part of our college Governing Council
- ❖ The Member Secretary the council and requested to give their valuable suggestions and advice for the development of the institution.
- ❖ Member Secretary started with review of minutes of the previous GC meeting held.

**Points Discussed & Directed**

**NBA Work Progress:-**

1.	Member secretary updated the present happenings of the ongoing NBA accreditation preparatory work. He has informed that the SAR preparation work for the four branch of Engineering. (Mech., CSE, ECE & IT) is under progress.
2.	Chairman advised the Member secretary to make necessary steps to achieve a great score in the upcoming NBA expert team scrutiny. He also expressed gratitude to the entire faculty and staff members who worked hard to elevate the status of the institution for applying NBA.



## KGISL INSTITUTE OF TECHNOLOGY

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### Improving the admission:-

1	The members discussed about the counseling procedures and policies of the DOTE and to devise plans to improve admissions through counseling and through Management quota.
2.	As per norms, the available UG courses for the current academic year are CIVIL & IT with an intake of 60 and an intake of 120 in MECH, ECE, CSE branches. The PG courses ME-CSE & ME-Applied Electronics with a sanctioned intake of 18 each.
	Mr.Devaraj suggested to market our college brand name in other South & North Indian states. Which will bring in students closer to 95% of sanctioned intake

### Anti Ragging :-

1	Members expressed a satisfactory node in respect of ragging inside the campus.
2.	Mr.M.Ramachandran, commended the management for running a ragging free college in this era.
	Requested the Member secretary to exercise regular meetings with students to curb menace on ragging.

### Academic performance and result analysis :-

1	Discussed about University result of the students.
2.	Member secretary brought out that the students are not adopted to more writing works and practicing revision without doing writing practice and hence, they feel laziness in writing exams for 3 hours. This is also one of the reasons for scoring fewer marks. The get out of the exam halls in less than two hours.
3.	Chairman advised to allocate Mentors to monitor a small group of students and conduct Special classes for the weaker students.

### Placement training & Activity :-

1	Training the students for placement readiness.
2.	Quality of placement training was under review and Mr.M.Ramachandran expressed to give more training to the students.
3.	Chairman directed: A Dedicated team should be hired / recruited to train the students right from 2 <sup>nd</sup> year to face the placement requirements. Aptitude evaluation agency should be called for findings students' level before and after the trainings.

### Fund allocation for next year :-

1	Discussed about the Capital investment for the growth of Institution
2.	Funds shall be allocated for conducting functions, events, buying new lab equipments as per new regulation and reference books for library use – for the next academic year Member Secretary requested the chairman for the need of two buses – to introduce new bus routes
3.	Chairman directed the member secretary to raise request to transport dept. for new buses. And present the budget for procuring equipments and for other requirements as a routine.





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**Functions and Events :-**

1	Conduct of Previous year events were discussed and the upcoming year events and the guest details were analysed.
2	Secretary informed about the proposals conducting hackathons and coding events besides the regular event that are being conducted every year.
3	Conducting Annual day, Sports day, Farewell day & Graduation day function – Discussed.

**Faculty and Staff recruitments for the academic year 2019-20 :-**

1	The governing council members informed the Member secretary to strengthen the faculty by recruiting more research scholars and experience faculty members.
2.	Other members insisted to ensure the quality of the faculty in delivering the lecture and mentoring the students and it should be given high priority.
3.	Chairman advised the Member secretary to present proposal with budgetary commitment. He directed the conduct FDPs for the faculty members once in three months.

**RESOLUTION**

The Governing Council hereby resolved and authorize the **Dr. R.Ravichandran, Secretary** to appoint all the selection committee members for recruiting the faculty and staff.

Minutes Prepared by

Mr. D. Manikandan,

A.O – KITE

**Signature of the Members Present:-**

Mr.B. Ashok	
Mrs.A. Divya Ashok	
Dr.R. Ravichandran	
Mr.P. Devaraj	
Mr. M. Ramachandran	
Dr.K.M. Senthilkumar	
Dr.J. Jayanthi	
Dr.R. Kandavel	
Dr. R. Rudramurthy	
Dr.D. Lakshmanan	

For KGISL Institute of Technology

Secretary  
Secretary