

## Minutes of the Governing council meeting held on Sunday, 6<sup>th</sup> May 2018

### Members Present:

1	Mr.B. Ashok	Managing Trustee
2	Mrs.A. Divya Lakshmi	Trustee
3	Dr.R. Ravichandran	Director
4	Dr.D. Govindarajalu	Member Secretary
5	Dr.P.D. Arumairaj	Rep. from State Govt.
6	Dr.S.N. Deepa	Rep. from Anna University
7	Mr.M.Ramachandran	Industrial Expert

Meeting Chaired by **Dr. B. Ashok**

### AGENDA (for the academic year 2018-19)

- Applying for NBA
- Anti Ragging
- Academic performance and result analysis
- Placement training & Activity
- Fund Proposal for the next year
- Summer Internship/In-plant Training / Projects
- Faculty and Staff recruitment
- Student performance
- Faculty performance

### Points Discussed & Directed

Member secretary welcomed all the members and started the meeting with Review of the previous year's GC meeting held on 07.05.2018. All the pending points / accomplishment of all the points were analysed. Members were happy about the accomplishment of the previous year proposals / directions.

### Applying NBA :-

1	Member Secretary, requested the council members for taking the institution to the next level by obtaining NBA accreditation.
2.	Chairman and all the members were curious about this topic and gave instant approval for the same. Chairman instructed Principal to propose a budget for the accreditation process.
3.	Member secretary thanked all the members for the unanimous approval of applying for NBA

### Anti Ragging :-

1	Members expressed a satisfactory node in respect of ragging inside the campus.
2.	Requested principal to exercise regular meetings with students to curb menace on ragging.

**Academic performance and result analysis :-**

1	Discussed about University result of the students.
2.	Students admitted through counselling and the low cut off - management quota students are poor in scoring marks. Mentoring & Teaching methodology should be changed as per requirement of the level of students. Internal Quality Assurance Cell shall be formed to manage the quality of academic delivery to achieve the academic excellence.
3.	Mentor shall be allocated to monitor a small group of students and Special classes shall be planned for the weaker students. Members approved to constitute the IQAC in the college to improve the quality of academic delivery. A separate location for the IQAC cell should be identified and organized.

**Placement training & Activity :-**

1	Training the students for placement readiness.
2.	A Dedicated team should be hired / recruited to train the students right from year to face the placement requirements.
3.	Aptitude evaluation agency should call for findings students level before and after the trainings.

**Fund allocation for next year :-**

1	Discussed about the Capital investment for growth of the institution.
2.	Member secretary brought the budget for the discussion and requested the chairman for allocating funds for buying new lab equipments as per new regulation and reference books for library use.
3.	Chairman and council members reviewed the budget and gave consent for the budget (for Rs.6,82,60,001) and directed the member secretary to submit the approved budget to finance department for further process.

**Summer Internship/In-plant Training / Projects :-**

1	The members suggested several gateways for summer internship and in-plant training.
2	Principal was asked to encourage the students to complete internship and training during their summer holidays.
3	Principal informed the members about the outgoing final year project details in the institution and the regular review of the same.

**Faculty and Staff recruitments for the academic year 2018-19 :-**

1	The member secretary suggested to get the experts from Anna University and IIT Madras evaluate the teaching skills of the faculty members during recruitment.
2.	The governing council members informed the principal to strengthen the faculty by recruiting more P.h.D holders for all the department.
3.	Decided to conduct FDPs for the faculty members.

**Student performance :-**


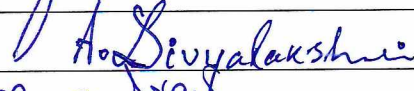
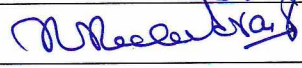
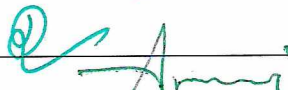
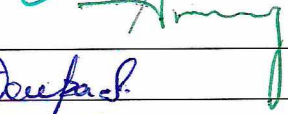
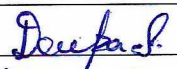
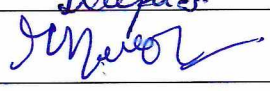
1	Discussed about the methods to improve quality of education
2	The English department planned to conduct in the campus and the prize winners to be awarded during the consecutive program.

**RESOLUTION**

The Governing Council hereby resolved and authorize the **Dr. R.Ravichandran, Secretary** to appoint all the selection committee members for recruiting the faculty and staff.

Minutes Prepared by  
Mr. D. Manikandan,  
A.O – KITE

Signature of the Members Present :-

Mr.B. Ashok	
Mrs.A. Divya Lakshmi	
Dr.R. Ravichandran	
Dr.D. Lakshmanan	
Dr.P.D. Arumairaj	
Dr.S.N. Deepa	
Mr.M.Ramachandran	

  
Secretary